masmateu

PLANNING

CLIENT: **NAME SURNAME**

DATES: DATES OF THE RENTAL

MANDARIN ORIENTAL

2025

mas mateu

1. HOLIDAY DETAILS & GROUP

GUEST	NAME SURNAME
LENGTH OF STAY	8 DAYS & 7 NIGHTS
N.° OF PEOPLE.	10 PERSONS
CHECK IN.	SATURDAY, XXth NOVEMBER OF 2024, 16 :00 h.
CHECK OUT.	SATURDAY, XXth NOVEMBER OF 2024, 11 :00 h.

GUEST LIST

1) PERSONA 1
2) PERSONA 2
3) PERSONA 3
4) PERSONA 4
5) PERSONA 5
6) PERSONA 6
7) PERSONA 7
8) PERSONA 8
9) PERSONA 9
10) PERSONA 10

2. SCHEDULE TIMELINE

DAY -1: SATURDAY, 23th NOVEMBER 2024. WELCOME DAY

13:30 – MEET & GREET: CHECK IN AT MAS MATEU.

14:30 – WELCOME APPERO & LIGHT LUNCH: Mediterranean lunch

15:30- MASSAGES – 2 MASSEURS from 15:30 to 18:30, one at Massages room and one at study room. Please look at the MASSAGES TABLE to know your session.

18:30- COCKTAIL HOUR:

19:00 – DINNER: Spanish tapas

DAY -2: SUNDAY, 24th NOVEMBER 2024. MEDIEVAL VILLAGES

7:00 – MAS MATEU SIGNATURE BUFFET BREAKFAST: Location Main living room

9:15- MEDIEVAL VILLAGES & EMPORION RUINS: We will be visting two UNESCO heritage medieval villages Pals and Peratallada with guide, and Emporion ruins.

9:30- We will meet Nick our specialist guide for medieval villages and visit Pals.

10:45- Depart from Pals to Peratallada

11:00- We will visit Peratallada

12:00- Transfer to Emporion Ruins where we will meet Natalia the specialist guide for the Empurias ruins.

14:00 LUNCH AT L'ESCALA: RESTAURANT ROSER2: Reservation under Mas Mateu (Alfred), James Martin. L'Escala is a coastal village, we can sightsee the village.

16:00 TRANSFER FROM L'ESCALA TO MAS MATEU: 35 minutes drive from l'Escala to Mas Mateu

17:00 - MASSAGES – 2 MASSEURS from 17:00 to 19:00, one at Massages room and one at study room. Please look at the MASSAGES TABLE to know your session.

18:30- COCKTAIL HOUR: Open bar of beverages, local wines and cocktails

19:00 – GALA DINNER: Traditional Mas Mateu Gala dinner

DAY -3: MONDAY, 25th NOVEMBER 2024. GIRONA DAY

7:00 – MAS MATEU SIGNATURE BUFFET BREAKFAST: Location Main living room

8:50- TRANSFER: From Mas Mateu to Terracota museum

9:00- TERRACOTA MUSEUM & GIRONA CAPITAL: The Emporda has been a traditional area of terracotta and ceramics for centuries and we will be visiting its museum with our guide Nick. Later we will be visiting the downtown of the capital of the province, Girona, with the possibility to visit the jewish museum.

9:00 – Terracota Museum guided visit.

10:30- Transfer to Girona capital

11:20- GIRONA CAPITAL: Visit to downtown Girona with Natalia and time for sightseeing, with possibility to visit the jewish museum with Nick.

13:30- LUNCH AT GIRONA: RESTAURANT DIT I FET: Reservation for 16 persons under the name of Mas Mateu (Alfred), James Martin.

15:45 TRANSFER FROM GIRONA TO MAS MATEU: 50 minutes drive from Girona to Mas Mateu

17:00 - MASSAGES – 1 MASSEUR from 17:00 to 19:00, at Massages room. Please look at the MASSAGES TABLE to know your session.

18:30- COCKTAIL HOUR: Open bar of beverages, local wines and cocktails

19:00 – SPANISH PAELLA: Traditional Mas Mateu Gala dinner

DAY -4: TUESDAY, 26th NOVEMBER 2024. ANDORRA DAY

6:00 – MAS MATEU SIGNATURE BUFFET BREAKFAST: Location Main living room

7:00- TRANSFER: From Mas Mateu to Andorra la Vella. 3:30 hours

10:30 – ANDORRA LA VELLA: Walk around of the capital and visit to Casa de la Vall, old parliament of the country.

12:00 VISIT TO CASA DE LA VALL: Collect the tickets at the office, a guide has been arranged for the visit

13:30- LUNCH AT ANDORRA: RESTAURANT TABERNA BELMONTE: Reservation for 16 persons under the name of Mas Mateu (Alfred), James Martin.

15:00 – SIGHTSEEING ANDORRA: In case lunch is finished earlier, yo can sight see the city.

16:00- TRANSFER FROM ANDORRA TO MAS MATEU: 3:30 hours minutes drive from Girona to Mas Mateu

20:00 – DINNER: Finger tips menus with Spanish ham and cheese tasting.

DAY -5: WEDNESDAY, 27th NOVEMBER 2024. SALVADOR DALI DAY

7:00 – MAS MATEU SIGNATURE BUFFET BREAKFAST: Location Main living room

8:00- TRANSFER: From Mas Mateu to Cadaques. Duration: 1,5 hours

9:30- CADAQUES SIGHTSEEING: One of the most beautiful Mediterranean villages of Spain. 40 minutes to walk around the village.

10:10- TRANSFER: From Cadaques to Port Lligat. Duration: 10 minutes.

10:40 & 10:50- SALVADOR DALI PRIVATE HOUSE: The group will have to split in to two groups of 8, as the house is little and they divide the entrance. Nick the guide will take care of the tour. Nick will collect the tickets for us at (10:10 & 10:20) and will wait for us at the museum.

12:00- TRANSFER: From Port Lligat to Cap de Creus. Duration: 15 minutes.

12:30- LUNCH AT CAP DE CREUS: RESTAURANT CAP DE CREUS: Reservation for 16 persons under the name of Mas Mateu (Alfred), James Martin.

14:40 TRANSFER: From Cap de Creus to Salvador Dali Figueres museum. Duration: 1:10 minutes.

16:00 – MAIN MUSEUM OF SALVADOR: Nick our guide will be there in advanced to collect the tickets 30 minutes before. The entrance to the museum will be at 16:15.

17:45 - TRANSFER: From Cap de Creus to Salvador Dali Figueres museum. Duration: 50 minutes.

19:00 – BBQ AND MEXICAN NIGHT DINNER

DAY- 6: THURSDAY, 28th NOVEMBER 2024. THANKSGIVING DAY

7:00 – MAS MATEU SIGNATURE BUFFET BREAKFAST: Location Main living room

9:20- TRANSFER: From Mas Mateu to Bell-lloc wine cellar. Duration: 25 minutes

10:00- WINE CELLAR TOUR: Tour of the vineyard, and tasting of olive oil, cheeses and wines.

11:30- TRANSFER: From Bell-lloc wine cellar to Mas Mateu. Duration: 25 minutes.

13:00- LIGHT LUNCH: Streetfood.

14:30 AFTERNOON ACTIVITIES AT THE VILLA.

14:00 - MASSAGES – 1 MASSEUR from 14:00 to 16:00, at Massages room Please look at the MASSAGES TABLE to know your session.

17:00 - THANKSGIVING: From Cap de Creus to Salvador Dali Figueres museum.

19:00 – KARAOKE NIGHT

DAY -7: FRIDAY, 25th NOVEMBER 2024. GIRONA DAY

7:00 – MAS MATEU SIGNATURE BUFFET BREAKFAST: Location Main living room

8:00- MORNING ACTIVITIES AT THE VILLA

9:30- RELAX AT THE VILLA

11:30-TRANSFER: From Mas Mateu to Far de Llafranc. Duration: 25 minutes.

12:00- SIGHTSEEING & SHORT COASTAL HIKE: Sightsee Llafranc, 10 minutes coastal hike from llafranc to Calella, sight see Calella.

13:30- LUNCH AT CALELLA: RESTAURANT SA JAMBINA: Reservation for 16 persons under the name of Mas Mateu (Alfred), James Martin.

15:00 TRANSFER From Calella to Mas Mateu. Duration: 20 minutes

15:30- RELAX AT THE VILLA.

16:30 - MASSAGES – 1 MASSEUR from 16:30 to 18:30, at Massages room Please look at the MASSAGES TABLE to know your session.

18:30- COCKTAIL HOUR: Open bar of beverages, local wines and cocktails

19:00 – ITALIAN & PIZZA NIGHT

DAY -8: SATURDAY, 30th NOVEMBER 2024. GIRONA DAY

7:00 – MAS MATEU SIGNATURE BUFFET BREAKFAST: Location Main living room

10:00- TRANSFER BACK TO THE AIRPORT: 1:40 hours.

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